

Next Steps Southwest
22 Endsleigh Place
Plymouth University
Drake Circus
Plymouth
Devon
PL4 8AA

08th August 2023

Dear Julie,

For the purposes of safeguarding (and Ofsted Inspections) this letter provides Schools and Academies with confirmation that Petroc has in place Safeguarding Policies and Practices to ensure that all the relevant pre-recruitment and safeguarding checks are carried out on all staff who visit schools, and/or have unsupervised access to children.

Petroc can confirm it complies with the recruitment processes and ongoing employment checks as follows:

- Verification of identification checks;
- Right to Work in the UK checks;
- Where applicable, relevant qualification and registrations checks;
- Employment history and reference checks;
- Where eligibility exists an Enhanced DBS check is carried out, including checks against the DBS Children's Barred List; and
- All staff have a contractual obligation to inform Petroc if they receive a reprimand, final warning, caution or conviction by the Police or Courts whilst employed with our college.

NORTH DEVON CAMPUS

Old Sticklepath Hill, Barnstaple, Devon EX31 2BQ
01271 345291
petroc.ac.uk

TIVERTON CAMPUS

Bolham Road, Tiverton, Devon EX16 6SH
01884 235200

All Petroc staff are expected to have read the most up to date version of Keeping Children Safe in Education and undertaken Petroc's internal mandatory Safeguarding and Prevent training.

All Petroc staff attending schools will be able to provide photo identification to prove their identity. In addition, Petroc will take responsibility for staff use of ICT equipment integral to their work whilst on site, e.g., work laptop, phone, iPad. If you have any queries in relation to this letter, please contact me on 01271 852370 or via email peter.gammon@petroc.ac.uk making it clear the member of staff or department your query relates to.

Yours sincerely,



Pete Gammon
Head of Safeguarding and Wellbeing
Deputy Designated Safeguarding Lead
Petroc